

# Trout Creek Academy

## PTO Executive Committee Meeting Minutes

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**Date/Time:** 03/31/2025, 6:10PM | **Meeting Called to Order By:** Melissa Homan

### **In Attendance**

EXECUTIVE COMMITTEE MEMBERS: Melissa Homan, (President), Vanja Trivuncic (VP Elementary School), Chris Farlow (VP Middle School), Anna Montauredes (Secretary), Rebecca Piatko (Hospitality), Becky Spielmaker (Fundraising), Renee Vitulli (Volunteer Coordinator), Michael Rabon (Membership), Gui Versiani (Communications – social media), Anastascia Parasiris (Communications – email), Anwar Ali Khan (Vendor Coordinator), Beth Markham (Assistant Treasurer), Amber Smulcheski (attendance approved by president for contribution to 2025-2026 calendar/budget)

ABSENT: Jared Fries (Treasurer)

### **New Business**

Motion to approve bylaws that were distributed to all Executive Committee members electronically with highlighted changes WITH stipulation that Article III, Section 3 clarifies the school's needs are assessed in coordination with school administration

Motion: Gui Versiani

Second: Tassie Parasiris

Passed Unanimously

Motion to approve new positions with summary of changes indicating Executive Committee functioning differently in 2025-2026 school year include the following positions removed from Executive Committee (VP-Elementary, VP-Middle School, Fundraising Chair, Volunteer Coordinator, Hospitality Chair, Membership Chair, Communications Chair), the following positions added to Executive Committee (VP of Fundraising, VP of Events), the following positions removed from Committee Chairpersons List (Hospitality Chair, Turtle Rock Chair), and the following positions added to Chairpersons List (Membership Chair, Staff Appreciation Chair, School Spirit Representative, New Parent Liaison, Sports Liaison, Eighth Grade Celebration Chair, and Volunteer Coordinator)

Motion: Gui Versiani

Second: Renee Vitullia

Passed Unanimously

## General Business

Discussions in place about 2025-2026 school year

- Homeroom parent to be paid PTO member
- Teachers to get 100% class membership will earn parent-supervised recess
- Hospitality/Staff Appreciation will be run by Laurie/Rebecca with Sponsorship tying in monthly staff lunches
- Sponsorship will be doing the FB shoutouts
- Quarterly engagement with Moms
- Boosterthon kept large portion of profits, so running own program this year to earn more (will be Terp FitFest) – will still have screens and DJ provided by company, but prizes on our own
- Suggested moving TCA PTO meetings to 1<sup>st</sup> Tuesday of each month so we can coordinate with SAC meetings

5<sup>th</sup> Grade Celebration will need to add into budget; going to cost ~ \$2000 for lunch, ices

Will be giving \$4000 towards Field Day - to assist with each grade, and \$1000 for spring Sunshine Committee luncheon

May need to move money from checking to savings so acct shows \$0 at end of this year

April 23<sup>rd</sup> agreed to Terp Bucks store for Middle School (snacks/candy concessions) – Chris Farlow to head this operation

Suggested that we involve Dean Paredes and Ms. Dobson to earn Terp Bucks

## Formalities

Motion to Adjourn March 31<sup>st</sup> 2025 PTO Executive Committee Meeting

Motion: Renee Vitulli

Second: Beth Markham

Passed Unanimously

Meeting Adjourned 7:40 PM

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President

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Date

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Secretary

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Date